



## **Reopening School with Covid-19 Precautions**

August 2020

*\*Note: Any staff or student who becomes ill at school, will be required to leave campus. Students will be confined to the nurse's office until the student is picked up. Anyone who is COVID-19 positive will need to quarantine for 14 days before returning to school with a doctor's release.*

RCCS has always insisted on maintaining a hygienic environment for our students and provides annual training for staff with regard to keeping classrooms and high touch areas sanitary. Teachers and staff pass this training along to the students and help them remember sanitary protocols. RCCS also uses a cleaning company that provides additional sanitation when servicing the school. Because of these efforts, RCCS has experienced low annual absenteeism due to cold and flu.

Due to the current coronavirus outbreak, RCCS is taking additional proactive measures to reduce, as much as possible, the spread of COVID-19. Screening, consisting of personal contact and travel questions as well as temperature check, will be completed for every person entering the campus. Masks or shields will be required for all persons inside the school building.

### **Training**

All staff and students will be trained by the school nurse on proper sanitation / hygiene protocols.

### **Arrival and Departure**

All students arriving to school for drop off (including PreK and Before School Care) will be screened while still in the parent's vehicle. Students who drive, will park their vehicle and proceed to an assigned screening station outside. Any student who does not meet the screening criteria will be denied access to the campus and may continue their studies from home until they are eligible to return to campus.

While awaiting pick up, middle and high school students will be stationed in the cafeteria a minimum of 6 feet apart and will be required to wear their mask or shield. Students will be called individually to walk to the pick up vehicle. Elementary students will be stationed in the front hallway, a minimum of 6 feet apart, and will be escorted to their vehicle. Pre-K students will be taken to their vehicle for custodial sign out.



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### **Non-students on Campus**

Parents and guardians will be screened outside the front office entrance before they may enter the building. ANY late arriving students must be accompanied by a parent or guardian until screened and cleared. Students dropped off at the front office alone will not be allowed in the building without parent sign in.

Non-essential visitors will not be allowed on campus until further notice.

### **Building and Classroom Precautions**

Classrooms are set up to meet TEA spacing requirements. Where possible, student chairs / desks are 6 feet apart and markers have been placed on the floor to keep this distance. Partitions are being installed in classrooms where spacing cannot be accommodated, such as the computer, math and science labs. When students need to work in groups, or when spacing can not be maintained, a mask or shield will be required.

Hygiene stations are being placed throughout the school - in classrooms, the front office, and gathering places such as the cafeteria. Stations consist of kleenex, hand sanitizers, and high touch surface cleaning implements such as disinfecting wipes.

Protocols for students passing in the hallways includes wearing a mask or shield, not congregating in groups, and spacing as much as possible. Visual cues will be placed on the hallway walls to help students who are waiting to enter the classrooms. The hallways will be monitored by teachers and staff during the passing period to ensure students are following protocol. Teachers and staff will also wear a mask or shield while in the hallway and when working closely with students.

Teachers will monitor and direct the entering and exiting of the classroom. Students entering will be directed to proceed to an assigned desk, and then released in reverse when leaving the classroom. Students will be instructed to use the passing period to wash their hands with soap and water. Desks, doorknobs and other high touch areas in the school will be sanitized each period of the school day.

RCCS understands it will take some time to help students learn the routine and will abstain from marking students tardy, within reason, until the student shows mastery of the procedures.



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### **Lunch and Recess**

To limit exposure, the elementary wing of the school will remain in their wing for the duration of the day. A multipurpose / cafeteria has been arranged for the wing and the student hot lunches will be delivered. Additionally, the elementary students have their own playground for recess and PE.

Middle and high school students each have their own lunch and recess time. Middle school students will be spaced in the cafeteria for lunch while high school students will be outside. They will then switch. The middle school students will exit the building using a separate exit from the entering high school students.

Fresh air and exercise is especially important to our students and, while outside, will not be required to wear a mask or shield as long as spacing is maintained. Students who are not able to maintain the 6 foot spacing will need to wear a mask or shield. Students re-entering the building must wear their mask or shield.

### **Distance / Remote Learning**

Distant learning is an option available to students. Some parents have asked to start the school year with distant learning and then transfer to on-campus school at a later date. When a family decides to transition back to in-school learning, 48 hours notice must be given to ensure spacing needs meet protocol.