



# River City Christian School Staff Application

Date of Application: \_\_\_\_\_ Position Desired: \_\_\_\_\_

Salary Desired: \_\_\_\_\_

## A. NAME AND ADDRESS

Full Name: Miss ( ) Mrs. ( ) Mr. ( ) \_\_\_\_\_

Address: \_\_\_\_\_

Phone: Day # \_\_\_\_\_ - \_\_\_\_\_ Evening # \_\_\_\_\_ - \_\_\_\_\_

## B. PERSONAL INFORMATION

Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Marital Status: Single \_\_\_\_\_ Engaged \_\_\_\_\_ Married \_\_\_\_\_ Divorced \_\_\_\_\_

Spouses Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Years married: \_\_\_\_\_ Number of Children: \_\_\_\_\_ Ages: \_\_\_\_\_

Do you have a criminal record? \_\_\_\_\_ No \_\_\_\_\_ Yes

If yes, please explain: \_\_\_\_\_

## C. CHRISTIAN BACKGROUND

### Bible:

Do you believe the Bible is the inspired and infallible Word of God? Y \_\_\_\_\_ N \_\_\_\_\_

Do you believe in the Statement of Faith as attached? Y \_\_\_\_\_ N \_\_\_\_\_

**Church:** What is your local church affiliation? \_\_\_\_\_

### Service:

What church activities do you participate in? \_\_\_\_\_

What other Christian services have you been a part of? \_\_\_\_\_

**D. ACADEMIC INFORMATION: Attach additional pages as needed.**

\* Please attach photocopies of all college transcripts.

Formal Education: What degree(s) do you hold?

Institution	Date Attended	Major	Minor	GPA	# of Credits	Degree Earned

Special certificates/licenses held: \_\_\_\_\_

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List any experience, training, or education you have in dealing with learning disabilities, emotional problems, or special needs children.

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Describe any special honors received, articles of books published, offices held, etc.

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Do you hold a certificate in CPR? \_\_\_\_\_ Do you have a health certificate? \_\_\_\_\_

\*Please attach photocopies.

**WORK EXPERIENCE:** Sequentially list your work experience with most recent first.

**Position** **Description** **Dates**

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Reason for leaving most recent position:

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**E. PERSONAL REFERENCES**

Give three references (not relatives) who are qualified to speak of your spiritual experience, Christian service and teaching experience. List your current pastor first.

Name	Complete Address	Phone	Position
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**G. HEALTH INFORMATION**

Do you consider your health adequate for this position? \_\_\_\_\_ Yes \_\_\_\_\_ No

**H. AGREEMENT**

I understand that River City Christian School does not discriminate in its employment practices against any person because of sex, race, color, national or ethnic origin, gender, or handicap. I further understand that any other employment is based on the proof of legal authority to work in the United States.

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or if hired may subject me to immediate dismissal.

I authorize River City Christian School to inquire about my work and personal history and to verify all data given in my application for employment, related to papers, and my oral interviews. I authorize the release and giving of any information requested by River City Christian School such as employment record, performance reviews, and personal references. I release any person, organization, or company from liability or damage, which may result from furnishing the information requested. I further waive the right to ever personally view any references given to River City Christian School.

I further certify that I have carefully read and do understand the above statements.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Please write your personal testimony (how you became a Christian) in the spaces provided.

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*River City Christian School exists to provide a Christ-centered, safe, environment for children with learning and/or emotional differences. The faculty, staff and students of RCCS are committed to making a difference in the special needs community by reaching them with the love and healing power of Jesus Christ our Lord.*

## For Office Use Only

ITEM	DATE ACCOMPLISHED
Application	_____
Transcripts	_____
Letters of Recommendation	_____
Statement of Faith	_____
Certification or proof of plan working towards certification	_____
Reference Check	_____
_____	_____
#1	_____
#2	_____
#3	_____
Interview Scheduled	_____
_____	_____
Letter of Employment- Non-Employment	_____
Hire Data Sheet	_____
Contract Signed	_____
Payroll Information	_____
Spiritual Development Plan	_____
Professional Development Plan	_____
Physical Development Plan	_____

Comments: \_\_\_\_\_

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