



River City Christian School Substitute Teacher Application

RCCS Minimum Substitute Qualifications: Two years of college, or an Associates Degree. Applicant must be 21 years of age or older. Background checks are run on all applicants.

Date of Application: _____ Position Desired: _____
Salary Desired: _____

A. NAME AND ADDRESS

Full Name: Miss () Mrs. () Mr. () _____

Address: _____
Street City State Zip

Phone: Day # _____ - _____ Evening # _____ - _____

B. PERSONAL INFORMATION

Social Security # _____ - _____ - _____ Date of Birth _____ / _____ / _____
month day year (opt.)

Marital Status: Single _____ Engaged _____ Married _____ Divorced _____

Spouses Name: _____ Occupation: _____

Years married: _____ Number of Children: _____ Ages: _____

Do you have a criminal record? _____ No _____ Yes

If yes, please explain: _____

C. CHRISTIAN BACKGROUND

Bible:

Do you believe the Bible is the inspired and infallible Word of God? Y _____ N _____

Do you believe in the Statement of Faith as recorded in the Employee Handbook?

Y _____ N _____

Church: What is your local church affiliation? _____

Service:

What church activities do you participate in? _____

What other Christian services have you been a part of ?

Education: Please attach your philosophy of Christian Education.

D. ACADEMIC INFORMATION: Attach additional pages as needed.

* Please attach photocopies of all college transcripts.

Institution	Date Attended	Major	Minor	GPA	# of Credits	Degree Earned

Formal Education: What degree(s) do you hold?

Describe any special courses/training received in education: _____

Special certificates/licenses held: _____

List any experience, training, or education you have in dealing with learning disabilities, emotional problems, or special needs children.

Describe any special honors received, articles of books published, offices held, etc.

Teaching Credentials: Christian ___ State ___ Teaching Certificate

From: _____ What level? _____ Remains valid for ___ years.

If you do not hold a certificate, what requirements do you lack?

Do you hold a certificate in CPR? _____ Do you have a health certificate? _____

*Please attach photocopies.

WORK EXPERIENCE: Sequentially list your work experience with most recent first.

Position	Description	Dates

Reason for leaving most recent position:

E. PERSONAL REFERENCES

Give three references (not relatives) who are qualified to speak of your spiritual experience, Christian service and teaching experience. List your current pastor first.

Name	Complete Address	Phone	Position

G. HEALTH INFORMATION

Do you consider your health adequate for this position? Yes No

H. AGREEMENT

I understand that River City Christian School does not discriminate in its employment practices against any person because of sex, race, color, national or ethnic origin, gender, or handicap. I further understand that any other employment is based on the proof of legal authority to work in the United States.

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or if hired may subject me to immediate dismissal.

I authorize River City Christian School to inquire about my work and personal history and to verify all data given in my application for employment, related to papers, and my oral interviews. I authorize the release and giving of any information requested by River City Christian School such as employment record, performance reviews, and personal references. I release any person, organization, or company from liability or

For Office Use Only

ITEM	DATE ACCOMPLISHED
Application	_____
Transcripts	_____
Letters of Recommendation	_____
Statement of Faith	_____
Certification or proof of plan working towards certification	_____
Reference Check	_____
_____	_____
#1	_____
#2	_____
#3	_____
Interview Scheduled	_____
_____	_____
Letter of Employment- Non-Employment	_____
Hire Data Sheet	_____
Contract Signed	_____
Payroll Information	_____
Spiritual Development Plan	_____
Professional Development Plan	_____
Physical Development Plan	_____

Comments: _____
